

PREPARING YOUR HOME FOR A BED BUG TREATMENT

INSTRUCTIONS AND CHECK-LIST FOR OCCUPANT

To prepare for our team to do their best for you, please complete and check off the following *before* we arrive.

PREMISES & FURNITURE PREP	PAPERS, BOOKS, MAGAZINES, LOOSE ARTICLES
<p>All furniture may be left in your home during the treatment. Please check off the following items as you prep your home:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Move everything in your home three (3) feet away from the walls to allow access to the entire perimeter, including closets. It is extremely important that this is done prior to our arrival so that we can get right to work. <input type="checkbox"/> Take everything off the walls (very powerful fans are used to distribute heat throughout your home; wall hangings are likely to be blown off). Stack these items on the kitchen table or counters; picture frames must be put in boxes. <input type="checkbox"/> Stand large furniture vertically to maximize work space for our team (we need to fit large treatment equipment in your home). This includes mattresses, box springs, love seats, couches, and anything else that can safely stand on end. <input type="checkbox"/> If you have a waterbed, drain it. If an air bed (e.g., Select Comfort or other brand) is present, deflate the air bladders. <input type="checkbox"/> Take down horizontal window blinds; vertically hanging blinds can remain hanging. Anything hanging should be taken down to prevent stretching and/or warping. <input type="checkbox"/> Take down any holiday decorations inside your home. 	<ul style="list-style-type: none"> <input type="checkbox"/> Loose papers and articles that would be blown about by a stiff wind should be gathered and stored in boxes or under some kind of paper weight. Our high-powered fans would most definitely make a mess of these items and pose a safety risk for our team.
	<p style="text-align: center;">ELECTRONICS AND ASSOCIATED ITEMS</p>
	<ul style="list-style-type: none"> <input type="checkbox"/> You can leave all electronics in your home including plasma TVs, LCD monitors, computers, CDs, and DVDs. Be sure to unplug all home electronics.
	<p style="text-align: center;">LINENS, BLANKETS, TOWELS, ETC.</p>
	<ul style="list-style-type: none"> <input type="checkbox"/> So that heat can get where it needs to be, place folded or unfolded linens, towels, blankets, afghans, etc. LOOSELY into open-weave laundry baskets. DO NOT PLACE CLOTHING, LINENS, TOWELS, OR BLANKETS IN PLASTIC BAGS.
	<p style="text-align: center;">*** ITEMS THAT CANNOT BE HEATED ***</p>
<p style="text-align: center;">AREA RUGS</p>	<p>Put the items listed below into boxes. Label the boxes “DO NOT HEAT.” Place the labeled boxes by the door. Don’t take the boxes out of the house – we need to inspect them for bed bugs and treat them, if necessary, by other means.</p>
<ul style="list-style-type: none"> <input type="checkbox"/> To clear the floor for treatment, roll up and stand on end area rugs in each room to be treated. This includes area rugs that are lying on hard surfaces and carpeted floors. 	<ol style="list-style-type: none"> 1. All aerosol and pressurized cans – hairspray, deodorants, bug spray, asthma inhalers, spray paint, fire extinguishers, oxygen tanks, and cleaning products. 2. Ink printer cartridges. 3. Chocolate, candy, and other food that can melt (if they are in the refrigerator, they can be left there). 4. Medication/medicine (those kept in the refrigerator can stay in the refrigerator). 5. Beverages – bottles of wine and carbonated beverages. 6. Anything made from wax – candles, wax figurines, crayons, waxy cosmetics, and oil paintings. 7. Vinyl records, VHS tapes, photo negatives, and film strips. 8. Musical instruments; cases will need to be treated. 9. House plants. 10. All flammable materials – butane lighters, lamp fuel, solvents, fuel for food warmers, ammunition, etc. 11. Laminated furniture and laminates in general can be damaged by heat. Make arrangements with your technician to have these items removed from your home during the heat treatment. They can be chemically treated, if necessary. My Exterminator LLC is not responsible for damage to laminated items left in the home during heat treatment.
<p style="text-align: center;">LUGGAGE</p>	
<ul style="list-style-type: none"> <input type="checkbox"/> Empty all luggage/suitcases and leave unlocked. Your luggage is a high-risk area for bed bug infestation. It must be completely empty and open for effective heat treatment penetration. 	
<p style="text-align: center;">CLOTHING</p>	
<ul style="list-style-type: none"> <input type="checkbox"/> All clothes are to be laundered and clean. DO NOT BAG YOUR CLOTHES. <input type="checkbox"/> Place all shoes together in boxes. <input type="checkbox"/> Clothing can be left in drawers; however, if your clothes are densely packed in drawers, remove them and place them LOOSELY in an open-weave laundry basket or hang clothes on hangers. <input type="checkbox"/> To ensure that no bed bugs are left in clothing, our team may place clothing in additional baskets. Clothing will not be re-folded. The contents of these baskets will be placed on larger items of furniture upon completion of the treatment. During treatment, clothing may be moved to different rooms to achieve optimum heat treatment penetration. <input type="checkbox"/> Clothing in closets can remain in the closet if there is space between articles of clothing to allow the heat treatment to penetrate. Whether hanging or on shelves, make sure there is ample space between clothing items. 	

INSTRUCTIONS & CHECK-LIST FOR BED BUG TREATMENT

VALUABLES, PETS, & OTHER PREP

- Anything breakable or that has sentimental value should be placed in a stable place and pointed out to the technicians on the morning of service.
- Throw out all trash and vacuum thoroughly. The vacuum bag should be thrown out or dirt container emptied. The vacuum should remain inside to be treated.
- All pets will need to be out by the morning of the service date, this includes fish.
- Wheel chairs and walkers will need to be treated, please make arrangements to use a rental, if needed, for the day of service.
- If possible, increase the temperature on your home's thermostat the night before the treatment. This will especially help in the winter months.
- Items in any storage units or cars should not be brought into your home for the treatment unless your technician has inspected these areas and instructed you to do so.

ADDITIONAL PREPARATION and INFORMATION SPECIFIC TO YOUR HOME:

PRIOR TO THE HEAT TREATMENT SERVICE

1. **The night before, dry the clothes that you plan on wearing the day of your heat treatment and put them in a sealed plastic bag to prevent bed bugs from getting on your clothes.**
2. **In the morning, leave current clothes in the unit, shower, and put on the clothes that were dried the night before.**
3. **Leave all clothing in the unit the day of the heat treatment.**

AFTER THE HEAT TREATMENT SERVICE

We provide this detailed set of instructions because we don't want you to be surprised by the level of disruption the bed bug heat treatment process can involve. Our goal is to maximize the heat treatment with the least amount of disruption to you. To fully eradicate bed bugs from a residence, it is necessary to move and adjust items during the treatment. Bed bugs can hide anywhere; therefore, we need to expose every item in a home to ensure we kill all the bugs.

When you return to your home after the heat treatment, it may still be warm. You will notice some things out of place and your items will not be refolded or returned to the same place where they were before the treatment. It's critical that the heat reaches all areas and items, which requires us to move things around to distribute the heat treatment evenly for the best outcome – ***it's critical that the heat reaches all areas and items.*** We may have to remove dust shields on the bottom of box springs and furniture, and move clothing, linens, and any other densely packed items to eradicate all bed bugs. To achieve heat treatment success, dresser drawers, boxes, closets, laundry baskets, and bins may have to be emptied and redistributed so that the heat has access to everywhere in the home. In the rare occasion that something is broken, no reimbursement or compensation will be given if these instructions are not followed or if My Exterminator is not notified within 30 days after the treatment.

During the heat treatment, household items will be placed in laundry baskets provided by My Exterminator LLC. When the heat treatment is complete, these items will be removed from the baskets and left on the large pieces of furniture in the rooms (*i.e.*, beds, couches, chairs, etc.). If you do not prep your home properly and it is cluttered, the disorder caused by the heat treatment can be extensive. ***If you prepare your home properly, post treatment clean-up will be much more manageable.***

Bed bugs are a serious and challenging pest.

Thank you for doing your part in preparing your home.

Your cooperation is essential to the success of the bed bug treatment service!

My Exterminator Bed Bug Team

I, the occupant as signed below, declare that I have read and followed the instructions as provided herein, for the extermination of bed bugs.

Occupant's Printed Name: _____

Technician: _____

Signature: _____

Date: _____

Date: _____

Facility: _____

Address: _____

Unit #: _____

THESE INSTRUCTIONS PROVIDE ONLY FOR THE TREATMENT OF BED BUGS. COOPERATION PREPARING THE PREMISES FOR TREATMENT IS ESSENTIAL TO ENSURE THE MOST EFFECTIVE RESULTS. MY EXTERMINATOR LLC DISCLAIMS AND SHALL NOT BE RESPONSIBLE FOR ANY LIABILITY FOR DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY PUNITIVE AND/OR LOSS OF ENJOYMENT DAMAGES.